



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: **GEOGRAPHIC INFORMATION SYSTEMS TECHNICIAN** (Provisional* Appointment)

SALARY: \$31,421 - \$40,466 annually

LOCATION: Monroe County Department of Environmental Services

JOB SUMMARY:

This is an entry-level technical position in various County departments and Monroe County jurisdictions responsible for gathering data and producing maps and reports using Geographic Information Systems (GIS) software. This position differs from Geographic Information System Analyst by its focus on the technical aspects of GIS. The employee reports directly to and works under the general supervision of a senior-level employee. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, PLUS, either:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's or Master's degree plus six (6) months paid full-time or its part-time equivalent work experience or two (2) quarters or one (1) semester of cooperative education (co-op) work experience working with Geographic Information Systems (GIS) that includes data conversion, data creation, feature editing, data analysis, creating reports AND cartography; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree plus two (2) years paid full-time or its part-time equivalent work experience as stated in (A) above; OR,
- (C) Four (4) years work experience as stated in (A) above; OR,
- (D) Any equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

Send Civil Service Application to:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET, ROOM 210
ROCHESTER, NY 14614

Posting Date: March 31, 2014

Posting Deadline: April 11, 2014

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.